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*Name/Address Change Form*

***How do I change my name with the Board?***

You must submit an official record of a name change (i.e. marriage certificate/abstract, divorce decree/dissolution, court record indicating name change) within sixty days of the change. Submit your document with a "Name/Address Change Form" (attached) which includes your Maryland license/certification number, your previous name, your new name as you want it to appear on Board records, and your current address.

***Will I receive a license with my new name on it?***

No. The Board no longer issues paper licenses or certificates. However, once your name has been updated, it can be verified on the Board's website. Click on the verification link located on the menu of the Board's home page [www.mbon.org](http://www.mbon.org).

***How do I change my address with the Board?***

Address changes must be submitted in writing within sixty days of the change. To submit address changes by mail, fax or e-mail, you must submit the attached Name/Address Change Form with documentation include your name, license/certificate number, address including county, and telephone number. Please submit as follows:

**Mail:** Maryland Board of Nursing  
4140 Patterson Avenue  
Baltimore, Maryland 21215

**Fax:** Attention: Name & Address Change Department  
(410)358-3530 (RN & LPN's)  
(410)764-8042 (CNA, CMA, CMT, MA)

**E-Mail:** [mdbon.support@maryland.gov](mailto:mdbon.support@maryland.gov)

You must submit the attached "Name/Address Change Form" and supporting documents.

STATE OF MARYLAND



MARYLAND BOARD OF NURSING  
4140 PATTERSON AVENUE  
BALTIMORE, MARYLAND 21215-2254

(410) 585-1900 (410) 358-3530 FAX  
(410) 585-1978 AUTOMATED VERIFICATION  
1-888-202-9861 TOLL FREE

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NAME AND ADDRESS CHANGE FORM- CHECK APPROPRIATE BOX (BOXES)

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**NAME CHANGE INSTRUCTIONS- (Mail, fax, or email documents)**

A change of name request must be accompanied with a copy of one of the items listed below:

- Marriage certificate/abstract
- Divorce decree-must show name change clause, filing requirements notated and judge's signature
- Court record indicating change of name

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**ADDRESS CHANGE INSTRUCTIONS- (Mail, fax, or email documents)**

A change of address request must be accompanied with a copy of one of the items listed below:

- Maryland or State Driver's License
- State I.D. Card

Previous Address: \_\_\_\_\_

City \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

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**NEW INFORMATION**

You must provide your Maryland license/certification number. Your record will be updated exactly as you provide it.

**Please print- must be legible**

Maryland License/Certification Number: \_\_\_\_\_ Social Security Number: \_\_\_\_\_

Previous Name: \_\_\_\_\_  
Last First Middle

New Name: \_\_\_\_\_  
Last First Middle

Address: \_\_\_\_\_

City: \_\_\_\_\_ State: \_\_\_\_\_ Zip Code: \_\_\_\_\_

County: \_\_\_\_\_ Telephone Number: \_\_\_\_\_

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

**Please allow 5-7 business days for a name or address change to be updated**